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Secretariat of ISO/IEC JTC 1/SC 24

Computer graphics, image processing and environmental data representation

Secretariat: BSI (United Kingdom)

Title: Logistics, registration and meeting timetable for ISO/IEC JTC 1 SC 24 Meetings at the Washington State Convention Center in Seattle, Washington (WA), USA, 18- 22 August 2014

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Meeting Announcement
ISO/IEC JTC 1/SC 24 Plenary and Working Group Meetings
Washington State Convention Center
800 Convention Place
Seattle, WA 98101
18 – 22 August 2014

CONTACTS / LOCAL ORGANIZER

The meetings are kindly being hosted by American National Standards Institute (ANSI) on behalf of INCITS H3.

For questions related to this meeting please contact:

Bill Protzman	Farid Mamaghani
Chairman, INCITS H3	(local organizer)
wprotzman@dcscorp.com	farid@halcyon.com
Tel: +1-571-227-6181	Tel: +1-425-641-6192
Mob: +1-443-257-2542	

INCITS H3 is providing the meeting venue and facilities. Meeting facilities include meeting rooms fitted with audio/visual equipment and free Wi-Fi for Internet access. Morning and afternoon coffee and refreshments will be provided. A facility fee (not to exceed \$200 USD) will be necessary to cover the facility costs. The fee is not mandatory. Delegates cannot be excluded from attendance, if they do not pay the fee. However, the organisers have chosen to ask for this fee, rather than locate the meeting at a venue, where there would be no fee, but the additional travel costs might be in excess of \$200. A Social Event for participants and their guests is being organized for Wednesday. Both the facility fee and event fee can only be paid in cash (USD). Receipts will be available.

MEETING DATES

Monday 18 August – Friday 22 August

INITIAL MEETING PLAN

The JTC 1/SC24 draft meeting plan is provided as [Attachment 1](#) to this document. Please note that this meeting plan provides the schedule for the **SC 24 Meetings only**. Working Group meeting agendas will be posted by their respective conveners as soon as they have been finalized.

MEETING LOCATION

The meetings are being held at the **Washington State Convention Center (WSCC)** located in downtown Seattle at:

800 Convention Place
Seattle, Washington (WA) 98101
Phone: (206) 694-5030

The WSCC is at the heart of downtown Seattle within easy walking distance of many hotels, restaurants, shops and attractions.

HOTEL ACCOMMODATION

Since the SC 24 meetings are held at the WSCC, no specific hotels are designated as the *meeting hotel*, nor any special rates are provided by any of the hotels. However, numerous hotels are within walking distance of the WSCC. During the summer months hotels in downtown Seattle are in high demand. Delegates are requested to please make their reservations directly with the hotel (or through their travel agent) as early as possible. A partial list of hotels near the Convention Center, along with their address, phone number, proximity to the Convention Center, and their web site is provided below. Delegates are encouraged to bring their families and stay longer (either before or after the meeting) to enjoy the many attractions and beauties of Seattle and the Pacific Northwest.

Hotel (star ratings based on hotels.com)	Distance (mi) from WSCC	Address (Seattle, WA 98101)	Phone prefix (206)	Web site
Homewood Suites by Hilton Convention Center Seattle ***	0.1	1011 Pike Street	682-8282	homewoodsuites3.hilton.com
Roosevelt Coast Hotel Seattle ****	0.1	1531 7th Avenue	621-1200	roosevelthotel.com
Sheraton Hotel Seattle ****	0.1	1400 6th Avenue & Pike Street	621-9000	sheratonseattle.com
The Paramount Hotel Seattle ****	0.1	724 Pine Street	292-9500	paramounthotelseattle.com
Grand Hyatt Hotel Seattle ****	0.1	721 Pine Street	774-1234	grandseattle.hyatt.com
Hyatt at Olive 8 Hotel Seattle ****	0.2	1635 8th Avenue	695-1234	olive8.hyatt.com
Inn at Washington Athletic Club Seattle ****	0.2	1325 6th Avenue	464-3055	wac.net
Hilton Hotel Seattle ****	0.2	1301 6th Avenue at University	624-0500	thehiltonseattle.com
Red Lion Hotel on Fifth Avenue Seattle ****	0.2	1415 5th Avenue	971-8000	seattleredlionfifthavenue.com
Inn at Virginia Mason Seattle ***	0.3	1006 Spring Street	583-6453	innatvirginiamason.com
Crowne Plaza Hotel Seattle ****	0.3	1113 6th Avenue	464-1980	cphotelseattle.com
Hotel Max Seattle ****	0.3	620 Stewart Street	(866) 986-8087	hotelmakseattle.com
Fairmont Olympic Hotel Seattle ****	0.3	411 University Street	621-1700	fairmont.com
Sorrento Hotel Seattle ****	0.3	900 Madison Street	622-6400	hotelsorrento.com
The Westin Seattle ****	0.3	1900 5th Avenue	728-1000	westinseattle.com
Hotel Vintage Park Seattle ****	0.3	1100 5th Avenue	624-8000	hotelvintage-seattle.com
W Hotel Seattle ****	0.3	1112 4th Avenue	264-6000	wseattle.com
Mayflower Park Hotel Seattle ****	0.3	405 Olive Way	623-8700	mayflowerpark.com
Renaissance Hotel Seattle ****	0.4	515 Madison Street	583-0300	marriott.com
Hotel Monaco Seattle ****	0.4	1101 4th Ave	621-1770	monaco-seattle.com
Four Seasons Hotel Seattle ****	0.4	99 Union Street	749-7000	fourseasons.com
Executive Hotel Pacific ***	0.4	400 Spring Street	623-3900	executivehotelpacific.com
Seattle Marriott Waterfront ****	0.9	2100 Alaskan Way	443-5000	seattlemarriottwaterfront.com

A map of many of the hotels in the downtown area is provided on the next page.

The following web sites can provide additional information for some hotels in the Seattle area:

<http://hotelguides.com/attraction-maps/washington/map-hotels-near-washington-state-convention-trade-center-wa.html>

<http://www.visitseattle.org/Visitors/Stay.aspx>

If you do not wish to stay in the downtown area, hotels outside downtown Seattle, within 20 to 40 minute drive times, are also available in various areas. However, parking in downtown Seattle is not free and parking rates and allowed durations vary.

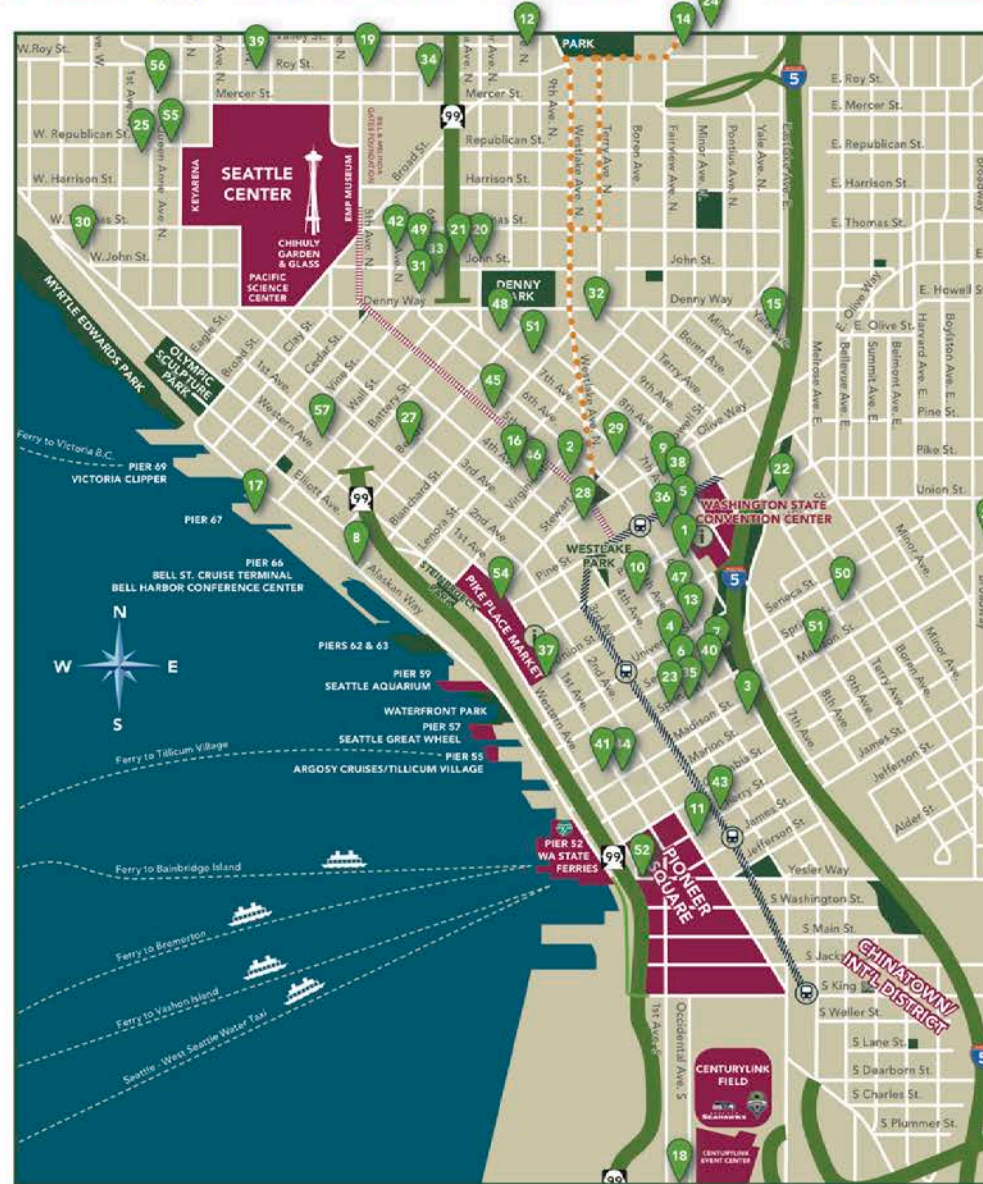
The parking rates at the WSCC are \$18 for 8-10 hours and \$29 overnight. If driving, traffic issues should be taken into account as well.

Information on directions to the WSCC and parking at the WSCC can be found at:

http://www.wsc.com/about_us/directions_parking.aspx.

SEATTLE'S DOWNTOWN AREA HOTELS

SEATTLE DOWNTOWN HOTEL	GUEST ROOMS	MEETING ROOMS	LARGEST MEETING SPACE (SQ. FT.)	DIST. TO WSCC (IN BLOCKS)
1 Sheraton Seattle Hotel	1,258	47	18,300	0.5
2 The Westin Seattle	891	22	18,031	4.5
3 Renaissance Hotel Seattle	553	15	5,280	5.5
4 Fairmont Olympic Hotel	450	14	5,123	4
5 Grand Hyatt Seattle	425	18	5,671	0.5
6 W Seattle	417	11	4,554	5.5
7 Crowne Plaza Seattle	415	10	4,400	3.5
8 Seattle Marriott Waterfront	358	11	7,937	14
9 Hyatt at Olive 8	346	12	6,680	1.5
10 Red Lion Hotel on Fifth Avenue	297	10	8,915	2.5
11 Courtyard by Marriott - Pioneer Sq.	262	9	1,700	12
12 Courtyard by Marriott - Lake Union	250	3	1,053	15
13 Hilton Seattle	237	8	3,105	2.5
14 Residence Inn by Marriott - Lake Union	234	5	1,054	15
15 Spring Hill Suites by Marriott	234	2	1,727	6
16 Warwick Hotel	230	7	800	7
17 The Edgewater	223	10	3,565	16
18 Silver Cloud Hotel - Stadium	211	3	2,250	1.5 mi
19 Hampton Inn & Suites	199	3	615	16
20 Holiday Inn Seattle Center	196	3	1,650	10
21 Holiday Inn Express City Center	195	1	900	10
22 Homewood Suites by Hilton Seattle - Convention Center/Pike St.	193	1	520	1
23 Hotel Monaco	189	11	2,160	6
24 Silver Cloud Inn - Lake Union	184	1	1,350	1.5 mi
25 The Mediterranean Inn	180	2	800	1.6 mi
26 Silver Cloud Hotel - Seattle Broadway	179	2	1,800	16
27 Belltown Inn	174	0	0	10
28 Mayflower Park Hotel	171	6	1,500	4
29 Hotel Max	163	1	299	3.5
30 Homewood Suites by Hilton Seattle - Downtown	161	1	814	17
31 Hyatt Place	160	1	1,467	10
32 Pan Pacific Seattle	160	7	1,674	11



SEATTLE DOWNTOWN HOTEL	GUEST ROOMS	MEETING ROOMS	LARGEST MEETING SPACE (SQ. FT.)	DIST. TO WSCC (IN BLOCKS)
33 Quality Inn & Suites Downtown	159	2	1,418	10
34 Four Points by Sheraton	158	1	529	16
35 Executive Hotel Pacific	154	2	1,200	5.5
36 The Roosevelt Hotel	151	4	858	1
37 Four Seasons Hotel Seattle	147	6	4,940	7
38 Paramount Hotel	146	2	760	1
39 Maxwell Hotel	139	2	1,300	19
40 Hotel Vintage Park	125	2	400	4.5
41 Alexis Hotel	121	3	1,365	10
42 Best Western Executive Inn	121	10	2,800	7
43 Doubletree Arctic Club-Hotel	120	4	4800	10
44 Hotel 1000	120	7	1,856	10
45 Hotel FIVE	120	1	350	9
46 Hotel Andra	119	3	2,750	7
47 Washington Athletic Club	110	16	3,300	2
48 Best Western Loyal Inn	91	0	0	8
49 Travelodge by the Space Needle	88	0	0	17
50 Inn at Virginia Mason	79	0	0	5
51 Sorrento Hotel	76	6	1,800	4.5
52 Best Western Pioneer Square Hotel	75	1	200	16
53 La Quinta Inn & Suites	72	1	700	7
54 Inn at the Market	70	2	770	7.5
55 Inn at Queen Anne	68	0	0	1.7 mi
56 Marqueen Hotel	56	1	500	1.7 mi
57 Inn at El Gaucho	17	0	0	14



SOCIAL EVENT

An optional Social Event is being organized for Wednesday afternoon and evening. This will include a boat cruise followed by dinner. Details are presently not available, but it is anticipated that the event fee will be less than \$80 USD per person. As soon as the Social Event details are finalized, additional information will be provided. The event fee can only be paid in cash (USD).

REGISTRATION

National Delegations and Liaison Officers to ISO/IEC JTC 1/SC24 should be identified to the JTC 1/SC24 Secretary through their National Bodies or Liaison Organizations. National Bodies and Liaison Organizations must inform the SC24 Secretary of who will be representing them in their delegations at the Plenary meetings, who will be authorized to attend the Working Group meetings and who will be authorized to attend the HOD/C meetings (in accordance with the ISO/IEC Directives Part 1, - Consolidated JTC 1 Supplement 2014).

The Registration Form N 3589 is given in [Attachment 2](#) are the means to formally notify the SC 24 Secretariat of who is authorized to attend the proceedings of ISO/IEC JTC 1 SC24 and its Working Groups.

Please forward completed registration forms (N 3589) to:

Charles Whitlock, SC 24 Secretariat charles.whitlock@bsigroup.com
and copy to Bill Protzman wprotzman@dcscorp.com, and Farid Mamaghani farid@halcyon.com.

ENTRY VISAS

Entry visas to the United States are required for visitors from certain countries. If you think you need a visa or if you require a letter of invitation to the meeting, please contact Bill Protzman wprotzman@dcscorp.com (for further contact details see Contacts section of this document).

TRAVELING from SIGGRAPH

If you plan to attend [SIGGRAPH 2014](#) (10-14 August) in Vancouver, BC, please ensure proper visas for entry into United States have been obtained in advance, which are separate from entry into Canada. Air travel from Vancouver to Seattle is approximately 45 minutes to an hour. Other options also exist, including driving by car, travel by ferry, by rail, or by bus. If driving, please allow adequate time for border crossing wait times, which can vary from 5 minutes to more than one hour, depending on the day, time of day, and traffic conditions. An overview of information for travel between Vancouver, BC and Seattle may be found at: http://seattletimes.com/html/travel/2008116402_trthreecities17.html.

TRANSPORT TO/FROM THE SEATTLE AIRPORT

The Seattle-Tacoma International Airport (SEATAC) is served by all the major airlines, and is located approximately 15 miles south of downtown. If you are not familiar with the city and are arriving at the airport at late hours at night, it is recommended that you use the taxi or shuttle services to get to your hotel directly. This reduces walking in downtown and other unfamiliar areas (especially with luggage) during late night hours.

Car rentals

Rental cars are available at the airport from several companies, including Hertz, Avis, National, Budget, Alamo, and Dollar. Several rental car agencies also have offices in downtown. To make reservations, please contact the car rental company directly, through your travel agent, or using travel reservation web sites.

Please note that parking in downtown Seattle is not free and the parking rates and durations vary.

Many of the hotels in downtown offer parking/garage facilities, both self-park and valet. Parking rates at hotels vary and can range from \$20 to \$45 per day. There are also numerous garages that offer hourly, daily, or specific-duration parking (their fees vary, but can range from \$10 and upward). Street parking is not free and the metered rates can vary by time of day or location. However, the allowed parking duration is only for a few hours (between 30 minutes to 3 hours, depending on location) and the vehicle must be moved to avoid tickets and/or being towed. The parking rates at the WSCC are \$18 for 8-10 hours and \$29 overnight. If driving, traffic considerations should be taken into account as well.

Taxi

Three major taxi companies, Orange Cab Company, STITA Taxi, and Yellow Cab, serve the SEATAC Airport. Travel time by taxi from the airport to downtown Seattle is between 20 to 40 minutes, depending on time of day and traffic. The fare, including tip, can range from \$40 to \$70, depending on luggage, traffic, and number of passengers. Credit cards are accepted. More information can be found at:

[http://www.taxifarefinder.com/main.php?city=Seattle&from=Westin+Seattle&to=Seattle-Tacoma+International+Airport+\(SEA\)](http://www.taxifarefinder.com/main.php?city=Seattle&from=Westin+Seattle&to=Seattle-Tacoma+International+Airport+(SEA))

Shuttle

Shuttle Express provides shuttle/van service between the airport and downtown (as well as between other destinations in the area). Rides can be shared with other passengers going to the same destination area. This usually means passengers wait (between 5 to 20+ minutes) until sufficient number of passengers can be matched to share the ride to the same general destination. The shuttle then stops at each passenger's destination in order of the travel route. Fares from the airport to downtown can range from \$25 to \$35. Ride sharing is most effective if there are more than three people in a group, since each additional person's fare in the same group is a significantly smaller amount than the full fare.

Shuttle Express also offers the *Downtown Airporter*. These vans are different in appearance and usually run at specific times, providing direct service to specific downtown hotels, at the rate of \$18 per person (or \$31 for round-trip, with advance purchase).

Credit cards are accepted and reservation for either of these services can be made by phone (425-981-7000), online (<http://www.shuttleexpress.com/>), or in-person at the airport at the Shuttle Express service desk.

Bus

The King County Metro Transit provides bus service through the Seattle area. Bus routes, fares, and other information can be found at <http://metro.kingcounty.gov/>. Travel by bus from the airport to downtown is possible, but not recommended, since it takes considerably longer and is not as convenient as some of the other options. However, within the downtown and surrounding neighboring areas using the Metro Bus system can be an effective choice, as long as the appropriate bus route and schedules match the traveller's needs. Bus fares depend on peak times and zones, but generally are between \$2.25 and \$3.50. Buses do not accept credit cards; cash or ORCA cards are accepted. More information on planning a bus trip can be found online at: <http://tripplanner.kingcounty.gov/>.

Information on ORCA cards can be found at: <http://metro.kingcounty.gov/fares/orca/index.html>.

Several Apps for mobile devices exist that can help with finding bus and other transit routes in the Seattle area. These can be downloaded from their respective web sites (and some can be used online):

<http://pugetsound.onebusaway.org/> (also available on the web or on laptops)
<http://thetransitapp.com/>
<http://www.roadify.com/>

Central Link Light Rail

A convenient way to travel between the SEATAC Airport and downtown Seattle is the Central Link Light Rail. Trains depart every 7 to 15 minutes (depending on time of day), and the trip from the SEATAC Light Rail station to downtown's Westlake Station (a few short blocks away from the WSCC or nearby hotels) is approximately 30-40 minutes. One-way adult fares are \$2.75.

Tickets can be purchased from the ticket vending machine using cash or a credit card. ORCA cards can also be used to pay for the fare. More information on the Link Light Rail, including a map of stops and schedule, can be found at:

<http://www.soundtransit.org/Schedules/Central-Link-light-rail>.

The airport's Light Rail station is connected to the fourth floor of the main parking garage at the airport. To get to the station, walk across the covered bridge from the main terminal at the ticket counter level to the parking garage and follow the signs to the station.

SEATTLE SPECIFICS

SEATTLE METROPLITAN REGION

Washington State and the greater Seattle metropolitan area are home to many globally recognized companies, including Starbucks, Nordstrom, Microsoft, Boeing (now headquartered in Chicago), Costco, RealNetworks, Amazon, Weyerhaeuser, Eddie Bauer, T-Mobile USA, Bungie, Valve (Software) Corporation, PopCap, Alaska Airlines, Tully's Coffee.

Aerial video of Washington State and the Seattle area, along with narrated informative facts, may be found at: <http://www.smithsonianchannel.com/sc/web/series/701/aerial-america/139157/washington>.

The western edge of downtown Seattle is bounded by Elliot Bay and Puget Sound, where waterfront piers are home to various boats and ferries, ships, and commerce. Numerous attractions are a short distance from downtown hotels, including the famous Space Needle at the Seattle Center, Experience Music Project (EMP) Museum, Seattle Great Wheel, Pike Place Market (where you can also find the *Original Starbucks* store), Seattle Art Museum, Pioneer Square, Pacific Science Center, Seattle Aquarium, South Lake Union, and many others. Downtown Seattle has many shops and a variety of restaurants and dining options, all within walking distance of the WSCC and the downtown hotels. At the end of this document, several [maps](#) are provided for reference.

The web site <http://www.visitseattle.org/Home.aspx> provides useful information to visitors on many topics, including transportation, hotels, restaurants, events, maps, museums, and other Seattle-specific information. More information on Seattle can be found at <http://www.seattle.gov/> and <http://en.wikipedia.org/wiki/Seattle>. Information on the Seattle area museums can be found at: <http://www.visitseattle.org/Home/ThingsToDiscover/The-Museums-of-Seattle.aspx>.

Weather and other related information

Weather during the summer time in Seattle is usually sunny and warm. Occasional rain showers may occur. Typical values for Seattle, during the period 16-23 August, are provided as a guide:

Temperature:	Average Low: 13°C (55°F) Average High: 24°C (75°F) Max High: 36.6°C (98°F) (historical) Min Low: 7.2°C (45°F) (historical)
Chance of rain (historical):	13.7% to 23.1% for period 17-22 August
Elevation:	Because of hilly areas, the elevation in the greater Seattle area varies depending on the neighborhood, but generally the elevation ranges between 0 to 520 ft. (158 m). In the downtown area the elevation can range from 0 to 150 ft. (46 m). In addition, the slope of some streets in downtown Seattle can be large and the grade varies between 2.2% to 19%.
Daylight:	Approximate sunrise and sunset times are 6AM and 8:15PM. <i>Civil Twilight</i> times are 5:35AM and 8:50PM.

Electrical Appliances

The electric power supply is 110 volts AC, with a frequency of 60 hertz. Power outlets use a plug design that is primarily standard within the US, hence many visitors from outside the US will need to purchase a plug converter.



The majority of battery chargers for mobile phones and laptops will accept a wide range of input voltages, hence a voltage converter will probably not be needed (however, check your device).

Currency

The unit of currency in the US is the \$ (USD). However, cash machines (ATMs) will accept overseas bank cards and credit cards are accepted for most other currencies. Several major banks and ATMs are located within a few blocks of the Washington State Convention Center.

Attachment 1 – ISO/IEC JTC 1 SC 24 MEETING PLAN

ISO/IEC JTC 1 SC 24 MEETING PLAN (DRAFT)

Meeting Schedule for the SC 24 and Working Group meetings

At the Washington State Convention Center, Seattle, WA

18-22 August 2014

	Monday 18 August	Tuesday 19 August	Wednesday 20 August	Thursday 21 August	Friday 22 August		
0830	Arrival - Opening 0830-0915	WG6 Rm 304 Working Session 0830 – 1200	WG9 Rm 304 Plenary 0830 – 1200	WG8 Rm 304 Plenary 0830 – 1000	SC24 Rm 304 Plenary 0930 – 1330		
1000-1030 Break	WG9 Rm 304 Working Session 0930 – 1200					WG7 Rm 301 Working Session 0830 – 1200	WG7 Rm 304 Plenary 1030 – 1230
						WG8 Rm 302 Working Session 0830 – 1200	
1200-1330	Lunch						
	WG9 Rm 304 Working Session 1330 – 1800	WG6 Rm 304 Working Session 1330 – 1600	WG6 Rm 304 Plenary 1330 – 1530	HOD/C and Liaison meeting Rm 304 1400 – 1800			
1500-1530 Break							
			WG8 Rm 302 Working Session 1330 – 1600				
		HOD/C and Liaison meeting Rm 304 1600 – 1800	Social Event 1630 – 2100				
1800							

11-Apr-2014 Version-Draft - FM

Attachment 2 – Registration Form

N 3589 – ISO/IEC JTC 1/SC 24 meetings in Seattle 2014 Meeting registration form

Please fill out the registration form below as early as possible, but no later than **2014-07-18**. Please delete all other pages, save the file with a new file name that includes your name, and email to charles.whitlock@bsigroup.com, wprotzman@dcscorp.com, and farid@halcyon.com.

A separate form must be completed for each delegate who plans to attend any of the ISO/IEC JTC1 SC 24 meetings (and if you are the Head of Delegation, please indicate by checking the appropriate box).

FIRST NAME		FAMILY NAME	
Please indicate with an "x", the appropriate selections.			
Prof. <input type="checkbox"/>	Dr. <input type="checkbox"/>	Mr. <input type="checkbox"/>	Ms. <input type="checkbox"/>
ORGANIZATION:			
OFFICE ADDRESS:			
COUNTRY:		National Body/ Liaison	
Tel: <input type="text"/>	Fax: <input type="text"/>	E-mail: <input type="text"/>	
Head of Delegate: <input type="checkbox"/> Delegate: <input type="checkbox"/> Convener: <input type="checkbox"/> Other/Liaisons: <input type="checkbox"/>			
MEETINGS			
WG 6: <input type="checkbox"/> WG 7: <input type="checkbox"/> WG 8: <input type="checkbox"/> WG9: <input type="checkbox"/> JTC 1/SC 24 Plenary: <input type="checkbox"/>			
SOCIAL EVENT:			
Tour & Dinner (2014-08-20): Yes <input type="checkbox"/> No <input type="checkbox"/> (with accompanying person No. <input type="text"/>)			
Do you have any "Food Restriction"? Yes: <input type="checkbox"/> No: <input type="checkbox"/> (If you have any food restriction, please indicate it below)			
Accompanying person(s)/guest(s) for the Social Event			
Mr. <input type="checkbox"/>	Ms. <input type="checkbox"/>	FIRST NAME	LAST NAME
Accommodation Information: Accommodation during your stay in Seattle, WA.			
Hotel where you'll be staying in the Seattle area:			
Arrival Date:	<input type="text"/>	Departure Date:	<input type="text"/>

Submitted by (if different than the attendee name):

Name:

National Standards Body:

Date:

Maps



Downtown Seattle and some of the surrounding areas and attractions



Seattle Neighborhoods



©2013 Visit Seattle

Greater Seattle Metropolitan Area and King County