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## Secretariat of ISO/IEC JTC 1/SC 24

### Computer graphics, image processing and environmental data representation"

Title: Logistics, registration and meeting schedule/plan for ISO/IEC JTC 1 SC 24 Meeting in Monterey, USA, 23 – 27 June 2008

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**Meeting Announcement**  
**For ISO/IEC JTC 1/SC 24 Plenary and Working Group Meetings**  
**MOVES Institute, United States Naval Postgraduate School,**  
**Monterey, California USA, June 23-27 2008**

**MEETING DATES**

Monday through Friday June 23-27 2008

NATO Standardization Agreement meetings and DGIWG Imagery Roadmap discussions will convene the week prior, June 16-20 also at the NPS.

**CONTACTS / LOCAL ORGANIZER**

The meetings are being hosted by the ANSI/NCITS.

The contacts are:

Meeting Planner:

Laura Moore

[Laura.a.moore@nga.mil](mailto:Laura.a.moore@nga.mil)

Direct: +1-314-676-0290

Cell: +1-314-616-2905

At the MOVES Institute

Terry Norbraten

[tdnorbra@nps.edu](mailto:tdnorbra@nps.edu)

Direct: +1-831-656-7593

DSN: 756-7593

Fax: x7599

Cell: +1-831-840-6749

MOVES Institute at the Naval Postgraduate School is providing the meeting site and facilities. Meeting facilities provided include: three meeting rooms (for WG and Plenary meetings), audio/visual equipment including two VGA projectors and three large screens, a Secretariat location, internet access, photocopying facilities, and office space, morning and afternoon breaks, and an organized social event for participants.

**MEETING PLAN**

The JTC 1/SC24 draft meeting plan is provided at Attachment 1 to this document.

**MEETING LOCATION**

MOVES Institute

Mechanical Engineering Bldg

700 Dyer Road, Rooms Wa-275, Wa-285

US Naval Postgraduate School

Monterey, California USA

Maps are provided at Attachment 2

**REGISTRATION**

National Delegations and Liaison Officers to ISO/IEC JTC 1/SC24 should be identified to the JTC 1/SC24 Secretary through their National or Liaison Standards

bodies. National Bodies and Liaison Organizations must inform the SC24 Secretary of who will be representing them in their delegations at the Plenary meetings; who will be authorized to attend the Working Group meetings; who will be authorized to attend the HOD/C meetings (in accordance with ISO/IEC JTC 1 Directives, 5th Edition, Version 3.0, clause 2.6.1.2).

Registration Forms (Attachment 3) are the means to formally notify the US Naval Postgraduate School (NPS) that you are authorized and expect to attend proceedings of ISO/IEC JTC 1 SC24 and its Working Groups at the NPS. Meeting management and registration response processes for the NPS require that registration be completed and provided back to the NPS for access to the NPS and MOVES Institute, by 17 May, 2008. Please note that there are two forms, the first for visiting nations' delegates, the second for US national delegates. These forms only address the JTC 1/SC24 proceedings of the week of June 23-27, 2008.

**Please forward completed form(s) for ISO/IEC JTC 1 SC24 and ISO Joint Task Force meetings to:**

**Terry Norbraten at the US Naval Postgraduate School/ MOVES Institute,**  
Email: [tdnorbra@nps.edu](mailto:tdnorbra@nps.edu)  
Fax: +1-831-656-7599  
Direct: +1-831-656-7593

*and*

**Laura Moore**  
Email: [Laura.A.Moore@NGA.mil](mailto:Laura.A.Moore@NGA.mil)  
Direct: +1-314-676-0290  
Fax: +1-314-676-3015

If you are making arrangements to attend meetings in both weeks (DGIWG, NATO and SC24), you are requested to provide separate registration forms.

### **ACCOMMODATIONS**

HYATT REGENCY MONTEREY  
1 Old Golf Course Road,  
Monterey, California, USA 93940-4908

Booking Reservation Methods for: National Geospatial-Intelligence Agency  
June 14 – 29, 2008. The cutoff date for reservations under the block rate is Friday, May 16, 2008. Making hotel reservations is the responsibility of each delegate. Reservations can be made using the following methods:

#### **By Internet:**

<http://www.monterey.hyatt.com>

Enter check-in and checkout date and number of rooms required

Enter **G-NGIA** in the group/corporate # field then click on check availability

Complete related information

**By Phone:**

**Direct to Monterey +1-831-372-1234**

**Fax to Monterey +1-831-375-3960**

Inform the agent you would like to reserve at Hyatt Regency Monterey Resort & Conference Center.

Inform the agent of your date of arrival.

Inform the agent you are attending the **National Geospatial Intelligence Agency Meeting**; Group Code: **G-NGIA**

**Please Note:**

**There is a \$11 US Resort Fee Per Room Per Night.**

**There is a 1 Night+TX Early Departure Fee at This Hotel.**

**Cancellation by 4pm Pacific Time 48 hours prior to scheduled arrival**

Block room rate plus resort fee and taxes will be approximately \$142 US per night.

**ENTRY VISAS**

Entry visas to the United States are required for visitors from some countries, but not for others. Please contact your travel agent about the visa conditions that apply to your nationality.

**SOCIAL EVENT**

An optional social dinner is being organized at the charge of \$50 US.

**ARRIVING IN MONTEREY**

The Monterey Peninsula Airport (MRY) receives flights from San Francisco, Los Angeles, Phoenix, Denver, Las Vegas, Long Beach, LA/Ontario and San Diego. If you do arrive through Monterey Airport, serviced by American Airlines, United, US Airways and ExpressJet, the airport is within \$10 cab fare of the Hyatt Regency Monterey and the Naval Postgraduate School (NPS).

Several national car rental services are also available at Monterey Airport. However, parking on the NPS base is limited, and delegates are recommended to make the short walk from the Hyatt Regency Monterey to the meeting rooms in the WAVES Institute wing of the NPS Mechanical Engineering Building.

Proximity to other major cities and airports in approximate distances:

San Francisco - 117 miles; from SF Airport - 102 miles; from San Jose - 70 miles; from Los Angeles city limit - 350 miles

Driving from San Jose or the Bay Area is also an option, approximately 2 hours drive. Located about 60 miles south of San Jose, the Monterey Peninsula is tucked away from major Interstate highways. If you aren't in a hurry, try the Pacific Coast Highway (Route 1) from the North or South to get to Monterey. Highway 101 also runs from Los Angeles to San Jose and offers an exit to Monterey through Salinas.

**WEATHER**

"Sunny California" is not a true description of this part of the state. Throughout the year, daytime temperatures vary; summers are generally damp and foggy. With very rare exceptions the days are never hot (over 65-70 F/ 18-21C). Nighttime

temperatures range from about 40 - 60 F/ 4-16C. The annual mean temperature is 64 degrees Fahrenheit (17C), +- 8 degrees.

### **ELECTRICAL APPLIANCES**

The electric power supply is 110, with a frequency of 60 hertz. Accordingly, portable computers may require a voltage converter. Power outlets are mostly for plugs with two parallel pins and a ground. Appliances that use 220 volts will require a voltage converter.

### **CURRENCY**

The unit of currency is the US dollar. Automatic Teller Machines are generally available for withdrawal of US dollars. The Hyatt Regency Monterey advertises currency exchange services as well.

### **CREDIT CARDS AND CHECKS**

Almost all shops, restaurants, and hotels accept major credit cards (Visa, MasterCard and American Express). Checks are generally only accepted if local but traveler's checks in US dollars are usually accepted by most businesses.

We hope to be able to welcome you in June to the NPS in Monterey California.

## Attachment 1 – ISO/IEC JTC 1 SC 24 MEETING PLAN

Meeting Schedule for the SC 24 and WGs meetings  
 In Monterey California (USA) on 23-27 June 2008  
 Meeting Rooms in MOVES Institute, Naval Postgraduate School  
 Mechanical Engineering Building  
 700 Dyer Road, Wa-267

AM/PM (0900 to 1200) (1300- 1700)	Monday June 23	Tuesday June 24	Wednesday June 25	Thursday June 26	Friday June 27
AM WG8 Room WA 275	WG8 – Editing Mtg for DRM Templates TR Room WA 275	WG8 – EDCS (SRM, SEDRIS) Registries Room WA 275	WG8 – Preparation for WG8 Plenary Room WA 275		
PM WG8 Room WA 275	WG8 – Editing Mtg for DRM Templates TR	WG8 – SRM Amend Editing Mtg Rm WA 275		WG8 Plenary WA 275	
SC24 Business Room WA 285			TC 211/SC 24 JTF (POC -Leite) 1700- 2000 Room WA 285	SC24 Business Plan Drafting Mtg	SC24 Plenary – 0930-1330 WA 285
AM WG6 Room WA 285			WG6 – Meeting Room WA 285	WG6 Plenary 0800-1000 Room WA 285	
PM WG6 Room WA 285			WG 6 – Meeting Room WA 285	BREAK	
AM WG7  ROOM			WG 7 – Meeting MOVES Conf ROOM	WG 7 Plenary 1030-1230 Room WA 285	
PM WG7 ROOM			WG7 – Meeting MOVES Conf ROOM		
Evening Room WA 285	HOD/C and Liaison 1730-1900  Room WA 285	MOVES Inst. Presentations 1630-1800, Social Dinner 1900 Coast Guard Pier		HOD/C / Drafting Committee Mtg for Plenary Prep 1800 Room WA 285	

Attachment 2 – Maps



Hyatt Regency Monterey  
Hotel Location  
1 Old Golf Course Road  
Monterey CA 93940-4908  
+1 831 372 1234





### Attachment 3 – Registration Forms

Please forward completed registration forms to ***Terry Norbraten*** at the US Naval Postgraduate School / MOVES Institute ***and Laura Moore***.

**Terry Norbraten** ([tdnorbra@nps.edu](mailto:tdnorbra@nps.edu))

**Direct:** +1-831-656-7593;

**Fax:** +1-831-656-7599,

**Laura Moore** ([Laura.A.Moore@NGA.mil](mailto:Laura.A.Moore@NGA.mil))

**Direct:** +1-314-676-0290

**Cell:** +1-314-616-2905

Form of Registration ISO/IEC SC24 and Joint Task Force JUNE 23-27 2008  <b>Non – US Delegates</b>	
<b>Name:</b> Last	
(First, Middle):	
<b>Date of Birth:</b>	
<b>Place of Birth:</b>	
<b>Passport Number:</b>	
<b>Country of Residence:</b>	
<b>Citizenship:</b>	
<b>Occupation/Position:</b>	
<b>Employed by:</b>	
<b>Estimated Date of Arrival:</b>	
<b>Attending which sessions:</b>	
SC24 WG6 and Plenary	
SC24 WG7 and Plenary	
SC24 WG8 and Plenary	
HOD/C and Liaisons	
Joint Task Force	
DGIWG Imagery Roadmap (June 20)	
Attending Social Dinner (Tuesday Evening \$50 US Optional)	
Number of guests including yourself	
<b>Estimated Date of Departure:</b>	

Please forward completed registration forms to ***Terry Norbraten*** at the US Naval Postgraduate School / MOVES Institute ***and Laura Moore***.

**Terry Norbraten** ([tdnorbra@nps.edu](mailto:tdnorbra@nps.edu))

**Direct:** +1-831-656-7593;

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**Laura Moore** ([Laura.A.Moore@NGA.mil](mailto:Laura.A.Moore@NGA.mil))

**Direct:** +1-314-676-0290

**Cell:** +1-314-616-2905

<b>Form of Registration</b> <b>ISO/IEC SC24 and Joint Task Force</b> <b>JUNE 23-27 2008</b>  <b>US Delegates Only</b>	
<b>Full Name:</b> as it appears on Government issued ID	
<b>Contact information:</b>	
<b>Email address:</b>	
<b>Employed by:</b>	
<b>Place of employment:</b>	
<b>Phone Number:</b>	
<b>Attending which sessions:</b> <b>Please check</b>	
SC24 WG6 and Plenary	
SC24 WG7 and Plenary	
SC24 WG8 and Plenary	
HOD/C and Liaisons	
Joint Task Force	
DGIWG Imagery Roadmap (June 20)	
Attending Social Dinner Tuesday Evening (\$50 US Optional)	
Number of guests including yourself	